

## Changing the Battery in a GENI/GENII Lockbox

### Introduction

The GENI or GENII (silver) REALTOR® lockbox has an internal lithium battery. The batteries in GENI lockboxes last between 2 to 3 years, depending upon climate, storage and use. The batteries in GENII lockboxes last up to 6 years, depending upon climate, storage and use.

*Note:* Do not remove old batteries from a lockbox until you have a replacement in hand. Also, do not carry unpackaged batteries in your pocket or purse as metal objects could cause a short circuit and thereby cause bodily harm or property damage.

### What you Will Need

To replace the battery in a GENI or GENII (silver) lockbox, you will need:

- 1 lithium type 2CR5 battery. Contact your Association to obtain a battery for your lockbox.
- A 5/64" hex/allen wrench or a T10 torx driver to remove the battery cover screws.

*Note:* Use a 5/64" inch hex/allen wrench if the screws look like hexagons. Use a T10 torx driver if the screws look like stars.

The battery cover for a GENI or GENII (silver) lockbox is easy to identify because it may have a white label affixed to it. It can be found on the back side of the lockbox.



### How to Replace the Battery in a GENI/GENII Lockbox

Follow the instructions below to replace the battery in a GENI or GENII (silver) lockbox:

1. Before replacing the battery, you should lock the keypad if the lockbox is still showing signs of activity. This will retain the current lockbox timekeeping settings while you are replacing the battery. If the lockbox is completely dead before replacing the battery, you do not need to lock the keypad. Insert your SentiCard® into the lockbox. When the lockbox displays the **CODE** light, enter your **PIN + ENT**.
2. On the keypad, press **FUNC + 6 + 7 + ENT** to lock the keypad.



- To replace the battery, remove the new battery from its packaging and have it ready to install into the lockbox.



- Remove the two small screws that hold the battery cover on the back of the lockbox. You will need either a 5/64" hex/Allen wrench or a T10 torx driver to remove the screws. You may be able to borrow these tools from your Association.



- Once you remove the screws, the battery cover should come off and reveal the 2CR5 type lithium battery. Observe the orientation of the old battery.



- To remove the battery, turn the lockbox face up. Tap the keypad side of the lockbox against the palm of your hand. This should dislodge the battery from the back of the lockbox. If the battery does not dislodge, tap the keypad side of the lockbox against a hard surface. Place the lockbox over a table before attempting to remove the battery. Do not let the battery fall to the ground. Be careful not to bend the battery contacts.



7. To install the new battery, place it directly over the battery compartment and push it straight down into the compartment. Do not try to slide the battery into the opening. You could damage the battery contacts.



If you remove the battery for more than a few minutes; or if the battery runs down completely, you may need to update the lockbox clock.

*Note:* The lockboxes have a memory backup circuit that will retain the lockbox settings and timekeeping system during a battery replacement. The memory backup circuit will only operate for a few minutes after the batteries have been removed from the lockbox. After replacing your lockbox battery, the internal clock on the lockbox may need to be updated if the memory backup circuit stopped operating during the battery replacement. It is recommended to update the lockbox clock after every battery replacement.

### **Summary**

If you need any assistance in changing the battery in a GENI/GENII lockbox, please contact Sentrilock Support at 877-736-8745. Sentrilock Support can also assist you in resetting the lockbox's internal clock.

Last update to this topic: September 12, 2012.